**RULES FOR THE ALLOCATION OF ARTS AND SPORTS GRANTS (2024-25) BY THE CASES COMMITTEE**

Please read the information below before submitting your application.

1. Grants are only available to currently enrolled students of Exeter College.
2. Grants are available to cover sports subscriptions for those students playing for university sports teams (or students who are trialling at the University level).
3. With the exception of 2 above, if the annual budget is spent before the year-end, all further applications will be turned down.
4. With the exception of 2 above, no individual student will be entitled to receive grants totalling more than £125 in an academic year, from whatever category. (NB: this does not mean £125 Art and £125 Sports).

The following further criteria also apply:

* Consideration for a sports grant will only be given to applications from a recognised University team or club in existence at the start of the academic year; that is, one of 60+ listed on the website www.sport.ox.ac.uk; solo interests such as solitary fell walking will not qualify.
* To be eligible for funding to cover club subscriptions, evidence of University level participation must be provided e.g. an email or letter from the team coach confirming participation and confirmation of sub costs.
* Where students are trialling at University level, subs will be paid month by month with evidence required each month that the student is still in the squad.
* Consideration for an arts grant will be given to applicants participating in a recognised College, University or inter-University cultural or intellectual activity, but excluding academic conferences.
* The maximum grant payable for a Blue Blazer will be £87.50 which will count against the individual’s entitlement to apply for equipment, subscriptions or travel costs up to the aggregate of £125.
* The maximum grant payable per person per academic year for personal equipment will be £37.50.
* The maximum grant payable per person per academic year for travel costs or competition fees will be £37.50 in total.
* Up to £75 per person per academic year will be granted to participate in a College musical or drama tour; participants may submit a block application.
* Up to £75 per person per academic year will be granted to participate in a recognised inter-university event (this is in addition to any sports subs).

Application for a College Arts or Sports Grant

Use this form to apply for money to support artistic or sporting activities.

Return your completed form via email to [academic.office@exeter.ox.ac.uk](mailto:college.office@exeter.ox.ac.uk). Grant applications are considered at the Cases Committee meetings which are held in Week 1, 4 and 7 of term. Please submit your application by 12:00 noon on the Friday of week 0, 3, or 6 for consideration at the next meeting.

Personal Data

|  |  |
| --- | --- |
| Name |  |
| Graduate/Undergraduate |  |
| Course |  |
| Year of Study |  |
| Term Time Address |  |
| Email |  |
| Telephone Number |  |
| Supervisor (or college tutor) |  |

Grant Details

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| --- |
| Purpose of Grant  For university level sports subs, evidence provided (e.g. email attached or forwarded separately) |

Costs and Funding

|  |  |  |
| --- | --- | --- |
| Please give full details of the anticipated costs: | | |
| Travel Costs or Competition Fees | £ | |
| Participation in a recognised inter-university event: | £ | |
| Musical or Drama Tour costs: | £ | |
| Accommodation Costs | £ | |
| Club subscriptions | £ | Per month  Per term  Per year  (delete as applicable) |
| Personal equipment costs (please supply details) | £ | |
| Other costs (please specify) | £ | |
| Total Cost | £ | |
| Amount requested from College *(please note maxima listed in the rules abov*e) | £ | |

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| Have you already received an Arts & Sports Grant from the College in the 2023/24 academic year? Yes/No  If yes, please indicate date of award:  Indicate amounts sought and/or granted from other sources. (The College would normally expect only to make a contribution towards the full costs and other sources of support should be approached. If this has not been done, please supply reasons)  When do you expect to hear from these bodies? |

***Data Protection***

*The College will use information provided on the application form for processing the application and in relation to the award of any consequential grant or loan. It will do so in accordance with the College’s policies on data protection and related issues. Current policies may be found at:* [*https://www.exeter.ox.ac.uk/governance*](https://www.exeter.ox.ac.uk/governance)*.*

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| Student Signature…………………………………………………………. Date……………………………….. |

*If you are submitting your form electronically from your Exeter College email account a scanned or typed signature is acceptable.*