



Security Controls

Stapeldon site:

- The Stapeldon site consists of one large attached property and 4 semi-detached properties, all fronting onto the Iffley Road. The site is opposite the Exeter House complex.
- Each property has an open driveway to the main road and areas of front wall about 1.5ft in height.
- All buildings require a swipe card for access. The swipe card would only ever be issued to students, staff, and perhaps on occasion, contractors. If a swipe card is lost or stolen it will be reported to Exeter College Lodge and the card number will be deactivated from the system and can no longer be used.
- The Hostels Supervisor is based on the over side of the road at the Exeter House complex from the hours of 7:30am – 5pm. The Supervisor will regularly patrol the Stapeldon site.
- Exeter College Maintenance staff carry out works at the site from the hours of 7:30am – 4pm Monday to Friday.
- All properties have back gardens which back onto domestic housing. There are dividing walls about 5ft in height.
- The site is equipped with a CCTV system. The cameras cover all areas of the site, front and back. There is a monitoring screen in the Hostels Supervisor office and in the basement of K Block at the Exeter House site. All CCTV equipment is maintained and serviced on a regular basis by a Contractor.
- All Contractors have to report to the Hostels Supervisor at the Exeter House site upon arrival (as stated in the Control of Contractors letter issued) and are required to sign in and out and whilst on site wear an identification badge.
- University Security can be contacted at any time.
- It is stated in the handbooks that it is the responsibility of students and employees to ensure that windows are shut and secured, internal and external doors are locked, all computers and electrical items are shut down and confidential files are locked away, as appropriate.